SCHOOL ADMISSION APPEAL TIMETABLE 2017

Appeals for normal round of admissions Secondary	
Date of allocation of places	1st March 2017
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	29th March 2017
Appeals will be heard by	15th June 2017
Notice of appeal hearing	At least 10 school days notice of the appeal hearing
Deadline for academy trust to submit evidence for the appeal	10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Allocation Day for Late Applications	8th May 2017
Deadline for lodging appeals for late applications. (Appeals will be heard within 40 school days of deadline to lodge appeal)	12th June 2017
Appeals for later applications will be heard by	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally within five school days

Appeals for normal round of admissions Primary	
Date of allocation of places	18th April 2017
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	22nd May 2017
Appeals will be heard by	4th September 2017
Notice of appeal hearing	At least 10 school days notice of the appeal hearing
Deadline for academy trust to submit evidence for the appeal	10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Allocation Day for Late Applications	12th June 2017
Deadline for lodging appeals for late applications. (Appeals will be heard within 40 school days of deadline to lodge appeal)	10th July 2017
Appeals for later applications will be heard by	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally within five school days

Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	**20** school days from the date of notification that the application was unsuccessful which for Internal students would be 20 days from 20th August and for External students would be 20 days from 7th September
Where the offer of a place would have been conditional upon exam results - Appeals will be heard	Within 30 school days of confirmation of those results
Where the offer of a place would not have been conditional upon exam results - Appeals will be heard	Within 40 school days of deadline for appeals.
Notice of appeal hearing	10 school days notice of the appeal hearing
Deadline for academy trust to submit evidence for the appeal	10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Appeals for later applications will be heard by	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally within five school days

Appeals for in-year admissions	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	20 school days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 school days of deadline for appeals
Notice of appeal hearing	At least 10 school days notice
Deadline for academy trust to submit evidence for the appeal	10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Appeals for later applications will be heard	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally within five school days